



TOWN OF EMMITSBURG
 PLANNING COMMISSION
 300A SOUTH SETON AVENUE
 EMMITSBURG, MD 21727

Patrick Boyle, Chair
 Keith Suerdieck
 John Howard
 Joyce Rosensteel
 Clifford Sweeney
 Steven Starliper, alt.

April 26, 2016

Office of the Secretary
 Maryland Department of Planning
 Attn: David Dahlstrom, AICP
 301 W. Preston St.
 Baltimore, Maryland 21201-2305

Re: Annual Report Calendar Year 2015

Dear Mr. Dahlstrom:

At their meeting on April 25, 2016, the Town of Emmitsburg Planning Commission approved the Annual Report for the Reporting Year 2015 as required under the Land Use Article. In addition, this report will be filed with the local legislative body at the meeting on May 2, 2016.

The following Annual Report was approved:

1. Number of new Residential Permits Issued:

**Table 1: New Residential Permits Issued
 Inside and Outside the Priority Funding Area (PFA)**

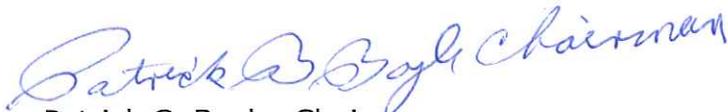
<u>Residential – Calendar Year</u> 2015	PFA	Non - PFA	Total
# New Residential Permits Issued	0	NA	0

2. Is your jurisdiction scheduled to submit a 5-Year Report as required under [§1-207\(c\)\(6\) of the Land Use Article](#)?
 If yes, include the 5-Year Report as an attachment. Y N
3. Where there any growth related changes which includes Land Use Changes, Zoning Ordinance Changes, New Schools, Changes in Water or Sewer Service Area, etc? If yes, list. Y N

- The major 2015 accomplishment for the Planning Commission was completion of the 2015 Comprehensive Plan on August 31, 2015. It was then adopted by the Town Board of Commissioners on November 16, 2015.
 - Zoning Change affecting 4 parcels, R-1 to B-1 Neighborhood Commercial, as recommended in Comprehensive Plan and approved by Town Board.
 - The Planning Commission also reviewed several zoning ordinance text amendments that were of a corrective/improvement nature, but did not affect growth of the town.
4. Did your jurisdiction identify any recommendations for improving the planning and development process within the jurisdiction? If yes, list.
Y N
5. Have all members of the Planning Commission/Board and Board of Appeals have completed an educational training course as required under §1-206(a)(2) of the Land Use Article? Y
Alternates for Planning Commission and Board of Appeals are in the process of completing the course.

A list of the current Planning Commission, Board of Appeals, Mayor, and Board of Commissioners, is attached.

Sincerely,



Patrick C. Boyle, Chairman
Town of Emmitsburg Planning Commission

cc: C. Willets, Town Clerk



**TOWN OF EMMITSBURG
FREDERICK COUNTY, MARYLAND**

**PLANNING COMMISSION
2015 ANNUAL REPORT**

2015 PLANNING COMMISSION

PATRICK BOYLE, *CHAIR*
JOYCE ROSENSTEEL, *VICE-CHAIR*
JOHN HOWARD, *SECRETARY*
KEITH SUERDIECK
CLIFFORD SWEENEY, *TOWN BOARD LIAISON*
STEVEN STARLIPER, *ALTERNATE*

2016 PLANNING COMMISSION

PATRICK BOYLE, *CHAIR*
KEITH SUERDIECK, *VICE-CHAIR*
JOHN HOWARD, *SECRETARY*
JOYCE ROSENSTEEL
CLIFFORD SWEENEY, *TOWN BOARD LIAISON*
STEVEN STARLIPER, *ALTERNATE*

2016 EMMITSBURG TOWN BOARD

TIM O'DONNELL, *PRESIDENT*
CLIFFORD SWEENEY, *VICE-PRESIDENT*
GLENN BLANCHARD, *TREASURER*
JENNIFER MELLOR
JOSEPH RITZ III

MAYOR

DONALD N. BRIGGS

TOWN MANAGER

DAVID L. HALLER

TOWN PLANNER

SUSAN H. CIPPERLY, *AICP*

2016 BOARD OF APPEALS

LARRY PAVEK
DIANNE WALBRECKER
RICHARD KAPRIVA

ALTERNATES:

RONALD LUND